

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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Telephone (570) 320-2124  
Fax (570) 320-2127

COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

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www.lyco.org  
county.commissioners@lyco.org

**Minutes of the Meeting of  
April 7, 2016  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner McKernan - Present  
Commissioner Mussare - Present  
Commissioner Mirabito - Present

Solicitor Smith - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:00 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and the following were received:

Robert Minier of Cogan Station reminded the commissioners that April 9 was "Former Prisoner of War Recognition Day." He also stated that James Stryker is still missing.

Mr. Mirabito suggested sending a letter to the Department of Defense from the Commissioners.

**2.0 ACTION ITEMS**

2.1 ADOPT RESOLUTION 2016-06. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adopted resolution 2016-06 for DCNR Riverwalk grant.

2.2 APPROVE 2016 LIQUID FUELS ALLOCATIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved 2016 liquid fuels allocations to municipalities.

- 2.3 APPROVE AGREEMENT WITH THE BICYCLE CENTER. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved sublease agreement with the Bicycle Center.
- 2.4 ADOPT RESOLUTION 2016-07. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), adopted resolution 2016-07 declaring property valued under \$1,000 as surplus.
- 2.5 PROCLAIM TELECOMMUNICATIONS WEEK. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), proclaimed April 10-16, 2016, as Public Safety Telecommunications Week in Lycoming County.
- 2.6 APPROVE PSA WITH GLENN MILLS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with Glenn Mills for the Juvenile Probation office.
- 2.7 APPROVE AMENDMENT TO AGREEMENT WITH EDWARD RYMSZA, ESQ. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved amendment to professional service agreement with Edward Rymsza, Esq. for the Patterson case.
- 2.8 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved personnel actions:  
DA-DUI Processing Center - Tyson Minier as part time replacement Special Detective - DET2 - \$15.64/hour effective 4/8/16, not to exceed 1,000 hours annually.  
Voter Services - promotion of Susan I. Johnson as full time replacement Clerk III - EVM Custodian - Pay grade 4 - \$13.81/hour effective 4/24/16.  
PCD - Shelley A. Hill as full time replacement Clerk I (II) - Pay grade 2 - \$11.67/hour effective 4/11/16.
- 2.9 APPROVE PURCHASE FROM SUNBURY MOTORS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved purchase of the Western Star with accessories from Sunbury Motors in the amount of \$152,947 off of costars contract.
- 2.10 APPROVE CHANGE REQUEST WITH NORTHPOINTE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved change control request with NorthPointe to add an additional license for a total cost of \$480.

**Mr. McKernan recessed the Commissioners' Meeting at 10:50 a.m.**

### **3.0 SALARY BOARD**

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 DISTRICT ATTORNEY - A motion by Mrs. Rogers and seconded by Mr. Mussare and passed (4-0), approved as special county detectives individuals for the Narcotics Enforcement Unit.

3.3 ADJOURN SALARY BOARD. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (4-0), adjourned the Salary Board at 10:52 a.m.

*Mr. McKernan reconvened the Commissioners' Meeting at 10:52 a.m.*

### **5.0 REPORTS / INFORMATION ITEMS.**

5.1 Michael Hnatin announced that LCRMS is requesting bids for analytical services.

5.2 The Commissioners presented recognition awards to retired MDJ Carn and retired MDJ Sortman.

5.3 The Commissioners recognized Steve Tucker on his retirement and presented a retirement clock to him.

Jason Yorks detailed Mr. Tucker's service to the County.

5.4 Mya Toon provided information on COSTARS training that will be provided by the County.

5.5 The Commissioners announced a reminder to recognize that Saturday, April 9, 2016 is National Former POW Recognition Day.

### **6.0 PUBLIC COMMENT.** Mr. McKernan opened the floor to public comment and the following were received:

Russell Schmit concurred with the Commissioners' decision to proceed with grant application for the Riverwalk Extension project.

### **7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, April 12, 2016.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:56 a.m.